21st April 2022

Macclesfield Institute SUPPER ROOM Venable Street

Start: 7. 00 pm

 **MINUTES**

1. Acknowledgment of Country
2. Present: Penny Worland, Christie Gordon, Malcolm Buckby, June Conroy
3. Apologies: Lynn Boyd, Anne Stott, Tara Horsnell, Vicki Taylor, Tess Minett
4. Minutes of March meeting – Moved Christie – Seconded Penny. Motion carried.

Amendments to February meeting minutes – Moved Christie, Seconded Malcolm. Motion carried

5. Business arising

* 1. Community Emergence Response: resilience network – No update as Lynn absent.
	2. Community Emergency Response partnership with Red Cross – Council have been funded by Federal Grant for fire management preparation and community resilience work $1.3M – should last for 3 years and include upper Fleurieu
	3. Venables Street Upgrade – Penny followed up regarding tree species discussion. No response yet. Have not heard yet when works will commence. Cost approx. $600K. Contractors have been appointed.
	4. MCA application Form (TBA) – to be attended to ASAP. Needs to be in place by AGM. Malcolm, Penny and June to form a Governance subgroup to attend to
	5. Terms of Reference - (Young at Heart) – Malcolm, Penny and June to form governance subgroup to attend to asap.
	6. Crystal Lake Park – progress – The toilet is being relocated north of the rainwater tank. The waste system and the engineering had incorrectly placed the toilet’s location in the first instance. Tender has been awarded and works to be completed by June 30th. Regarding a site plan for eth reserve, John Farrington and Penny have met with interest groups and a other group’s representatives within the town – all were supportive of the plan. A meeting has been arranged with Council staff for the 3rd of May to understand how to progress this. John Wyatt has invited Penny and John to speak with his network regarding in-kind assistance with progressing the plan.
	7. Community picnic – not a great success. The music was fabulous. 35-40 people attended. May be better when COVID is not as prevalent. New sound system works really well.
	8. Queen’s Jubilee tree planting - grant application has been lodged. We have not had a response yet but should receive approx. $9.5k for tree planting in Davenport Square. Partnership with RSL.

6. Correspondence:

As listed. No questions

Business arising:

6.1 Community grants: Healthy Towns Challenge - acquittal and report circulated.

 Deputation to Council - delayed whilst other matters are attended to.

6.2 Path repairs in Davenport Square

Confirmed that the path is a Council asset, and that council will maintain it. Luke and Council have assessed it. Path is underpinned by Bay of Biscayne clay, and the clay has dried. The paths have been top- coated, however the Square’s watering system needs to be repaired. Council will continue to top the path up. If the watering system is repaired, the paths should remain intact.

6.3 Consultation on MBDC Arts Plan – session was held in early April.

16-people attended, with a separate meeting with the council consultant for Crystal Lake. Penny compiled a list of interested people/parties. Penny suggested putting in a submission when the Draft Arts Plan has been prepared.

7. New Business

7.1 protocols for managing Macclesfieldca@gmail.com - wait until full Meeting

7.2 Transport Plan submission. – wait until document released.

7.3 Biggest Morning tea – 18th May. Not held in Maccy due to works impacting Institute. It will be held in Meadows Hall. Josh Teague to give the address. Members encouraged to attend.

8. Finance – Christie moved. Malcolm Seconded. Reports accepted. That Anne pays the bills as and when they fall due.

9. Grants

9.1 Community Event Grants – Grant applications opened in April. Closing 29th May.

Christie to work on Grant application for Strawberry Fete and Australia Day Breakfast (with Young at Heart Club). Penny to work on application for a new event for Nature Festival, 16th October – partnership with Bushcare group.

MCA Planner:

1. 1 Lynn attending to the Anzac Day Wreath.
	1. Ask Ann to pay $200 to the Macclesfield Newsletter.
		1. Working Bee at Institute to be undertaken after the main street works have been completed.

11. Reports:

11.1 Market – Lynn absent but brief report circulate by email. Institute is covered by Council’s music license.

11.2 Events – Strawberry Fete. That Committee approach other groups for a discussion about how the Strawberry Tent and BBQ could be run differently this year. Moved Christie, Seconded Penny. Motion carried.

11.3 Hall Report – Emergency exit light fixed.

11.4 Report from History Group – deferred to May meeting

12. Finish – 7:40pm. Next meeting 9 May 2022 at 7 pm.

Monthly Planner:

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| March | * Market subcommittee terms of reference review
 | * Fire safety checks due. Firewatch contact us. Send compliance certificates to David Baird Infrastructure Maintenance Officer of DCMB
 |  | * Clean up day 1st Sunday.
 | * MBDC events funding grants.
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| April | * HISTORY group report.
 | * Hall clean working bee. Extra kitchen clean, window s, cobwebs, equipment check. And weed control out the back.
* RCD quarterly check
 | * Book Strawberry Fete band
 | * Anzac Day Service wreath.
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